



**CHECKLIST FOR ORDERING NON-RECTANGULAR GLASS REQUIRING FULL SIZED PATTERNS**

- Check our shape catalog and see if you can use one of our numbered standard shapes. Just fax us the shape number and the required dimensions. You'll save time, money, and improve our dimensional accuracy. We can also accept .dxf files.
- Prepare your pattern with an "outside looking in" or "tabletop- rough side down" orientation.
- If possible, cut the pattern material to the size you need rather than drawing lines. If you must use lines, draw them with a pen or fine tipped marker (not pencil) that creates a strong contrast with the underlying pattern material. If you need lines "smoothed" be sure to indicate that on the pattern.
- Our preferred pattern material is cardboard, craft paper, or solid wood of a uniform thickness. Glass patterns (especially broken glass patterns) don't work well.
- Don't write dimensions on the full size pattern. Either send a dimensioned drawing or a full size pattern, but don't send a combination of the two.
- Indicate any special size tolerance on the pattern if different from our standard tolerances listed here:

**MONOLITHIC GLASS SIZE TOLERANCES**

<b>THICKNESS</b>	<b>CLEAN CUT</b>	<b>EDGEWORK STANDARD</b>	<b>EDGEWORK TIGHT</b>
3/32" - 1/4"	+/- 1/16"	+/- 1/8"	+/- 1/16"
3/8"	+/- 3/32"	+/- 3/16"	+1/16" - 1/8"
1/2"	+/- 1/8"	+/- 1/4"	+ 1/16" - 1/8"
3/4"	+/- 3/16"	+/- 3/8"	+1/8" - 3/16"

**INSULATING GLASS SIZE TOLERANCES**

<b>DIMENSIONAL TOLERANCE</b>		
<b>SIZE</b>	<b>RECTANGLES</b>	<b>SHAPES</b>
Up to 30"	+1/8"/-1/16"	+3/16"/-1/8"
30" - 60"	+5/32/-1/16"	+3/16"/-1/8"
60" - 84"	+3/16"/-1/16"	+1/4"/-1/8"
Over 84"	+1/4"/-1/16"	+3/8"/-1/8"

- Phone or fax a request for us to pick up your pattern. If you need to give the pattern to our driver without notification, make sure it's clearly labeled and that we have complete information.